

State Of Delaware
Technology Investment Council Meeting Minutes
September 30, 2002

Technology Investment Council Attendees			
Name	Organization	Attendance	Represented By
Tom Jarrett	DTI	Present	
Russ Larson	Controller General	Present	
Valerie Woodruff	Dept. of Education	Represented	Mark Dufendach
E. Norman Veasey	Chief Justice	Represented	Dennis Jones
Jack Markell	State Treasurer	Present	
Ron Coupe	First USA	Excused	
Justin Kershaw	WL Gore	Present	
Susan Foster	University of Delaware	Represented	Dan Grim
Kris Younger	82 North, LLC	Present	

Note: Also attending were all of the members of DTI Senior Team, and a representative from the Controller General's and Budget Office. No members of the public were present.

Call to Order:

Secretary Jarrett called the meeting to order at 1:34 pm

Introductions and Welcome:

This was the first meeting of this Council; therefore, introductions were made as well as sharing of background information. Attendance was noted as shown in the table above. Members of the DTI Senior team presented a brief bio to the Council and an overview of some of the challenges and work that has been completed in DTI over the last year.

CIO Report To The Council:

Secretary Jarrett presented a report to the council members that included a review of some background information about the how the Council was formed, the responsibilities of the Council, a brief introduction to the State Budgeting

process, and a listing of critical projects and issues currently facing the State of Delaware. It also included some Appendices that he thought would be helpful to the Council in the areas of Statewide IT Systems Registry, Standards Adoption Process, Network Diagram, mainframe Utilization, and the e-Government Strategic Plan.

Review of the Duties and Responsibilities:

Council members discussed their duties and responsibilities as outlined in the CIO report to the council.

Role of the TIC in the FY 2004 Budget Process:

Discussion was had surrounding above process.

Questions/Comments:

- Ø Jack Markell asked about the number of major projects that we currently have going on; Lynn Hersey-Miller responded.
- Ø Jack Markell commented that DTI will have to prove itself of the next few years so other agencies will want us to take the lead in their IT work.
- Ø Dennis Jones asked if we were going to be taking over DEJIS and other court systems like COTS; Secretary Jarrett indicated that DTI would not take over, but will be involved in all IT moving forward.
- Ø Kris Younger asked how we categorize; he also would like to see a process flow for how the Budget process works.
- Ø Justin Kershaw asked for a list of all current projects in the FY04 budget.
- Ø Justin Kershaw also suggested that we should develop a list of all IT expenditures for the State categorized by things like hardware, software, training and education and travel expense related to IT. If can't get for the State, we should start with DTI.
- Ø Dennis Jones commented that he doesn't see how you could keep track of the cost of the "work arounds" when new systems are deployed with "0" modifications. Justin Kershaw said if he agrees it is not as efficient for the users.
- Ø Kris Younger stated that the TIC needs to combine ideas with funding.
- Ø Justin Kershaw also suggested we consider invoking some "**big rules**" that would say all IT spending has to be self-funded, and that there are "0"

modifications permitted. His company is now on Version 8 of PeopleSoft with "0" modifications. On the previous version they had over 1400 mods.

- Ø Russ Larson commented that the Governor has to continue to provide complete support for this effort. That is one reason the OIS was not successful. He also commented that having a body like the TIC stand behind some of the needed decisions, will add a lot of credibility to help move things forward.
- Ø Jack Markell said that even when projects are under the dollar figure established by the TIC for review, the project should still need to meet some criteria before it is permitted to move forward. If it doesn't meet the criteria, it should come before the TIC to ask for an exception.
- Ø Justin Kershaw is interested in getting a picture of all of the IT spending. He also stated that the TIC needs to tell agencies that for all projects that go outside of the approved standards, it would need TIC approval to move forward.
- Ø Dennis Jones questioned if the TIC is going to be reactive or pro-active in its work.
- Ø Kris Younger commented that we need to look at the allocation of bandwidth, it is not just dollars, but can have a substantial effect on the network
- Ø Dennis Jones commented that some folks in his group go out and get a federal grant for a project and feel since they have the funding there is no need to follow standards.

ACTION ITEMS:

- Ø Provide Council members with a process flow and additional information on how the state budget process works – **Secretary Jarrett**
- Ø Provide the Council with a list of all IT projects in the FY04 budget – **Secretary Jarrett**
- Ø Provide Council with a detailed list of DTI budgeted items for hardware, software, and training and education and travel expenses – **Secretary Jarrett**
- Ø Provide Council members with some examples of Federal and State mandates that will cause exceptions to be made – **Secretary Jarrett**

Bill Bowden scheduled the next meeting for November 13, 2002 @ 9:00 to be held in the Governor's (Carvel State Office Building) Wilmington Office. Mr. Markell will be joining us via video conferencing.

Adjournment:

With no further business to be conducted, Secretary Jarrett adjourned the meeting at 3:45 pm.

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